

RISK MANAGEMENT AGENCY: (agency name)

IV. EXEMPTION 3 STATUTES

Statute	Type of Information Withheld	Case Citation	Number of Times Relied upon
7 U.S.C § 1502(c) FCIC Crop Insurance Act Section 502	Personal nformation provided by the producer (policy info., yield data, etc.)	None	
			8

V. FOIA REQUESTS

A. Received, Processed, and Pending FOIA Requests

Number of Requests Pending as of Start of Fiscal Year	Number of Requests Received in Fiscal Year	Number of Requests Processed in Fiscal Year	Number of Requests Pending as of End of Fiscal Year
10	110	107	13

B. (1) Disposition of FOIA Requests – All Processed Requests

Number of Full Grants	Number of Partial Grants/ Partial Denials	Number of Full Denials Based on Exemptions	No Records	All Records Referred to Another Component or Agency	Request Withdrawn	Fee-Related Reason	Records not Reasonably Described	Improper FOIA Request for Other Reason	Not Agency Record	Duplicate Request	Other *Explain in chart below
46	30	5	7	1	11	0	1	2	4	0	

TOTAL 107**B (2) Disposition of FOIA Requests – “Other” Reasons for Full Denials**

Description of “Other” Reasons for Denials from Chart B (1) & Number of Times Those Reasons Were Relied upon	TOTAL
	0

B. (3) Disposition of FOIA Requests – Number of Times Exemptions Applied

Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
0	1	8	7	12	17	6	0	3	0	1	0	0	0

VI. ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA

REQUESTS

A. Received, Processed, and Pending Administrative Appeals

Appeals Pending as of Start of Fiscal Year	Number of Appeals Received in Fiscal Year	Number of Appeals Processed in Fiscal Year	Number of Appeals Pending as of End of Fiscal Year
3	1	2	2

B. Disposition of Administrative Appeals – All Processed Appeals

Number Affirmed on Appeal	Number Partially Affirmed & Partially Reversed/Remanded on Appeal	Number Completely Reversed/Remanded on Appeal	Number of Appeals Closed for Other Reasons	TOTAL
1	1	0	0	2

C. (1) Reasons for Denial on Appeal – Number of Times Exemptions Applied

Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
					1	1							

C. (2) Reasons for Denial on Appeal – Reasons Other than Exemptions

No Records	Records Referred at Initial Request Level	Request Withdrawn	Fee-Related Reason	Records not Reasonably Described	Improper Request for Other Reasons	Not Agency Record	Duplicate Request or Appeal	Request in Litigation	Appeal Based Solely on Denial of Request for Expedited Processing	Other *Explain in chart below
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

C. (3) Reasons for denial on Appeal – “Other” Reasons from Section VI, C(2) Chart

Description of “Other” Reasons for Denial on Appeal from Chart C (2) & Number of Times Those Reasons Were Relied upon	TOTAL
	0

C. (4) Response time for Administrative Appeals

*Median Number	#Average Number	Lowest Number	Highest Number
of Days	of Days	of Days	of Days
238		59	417

C. (5) Ten Oldest Pending Administrative Appeals

	th Oldest	9 th	8 th	7 th	6 th	th	th	rd	nd	Oldest
Date					5	4	3	2		12/28/06
Number of Days Pending								5/7/09	355	957

VII. FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

A. Processed Requests – Response Time for All Processed Perfected Requests

SIMPLE				COMPLEX				EXPEDITED PROCESSING			
*Median Number of Days	#Average Number of Days	Lowest Number of Days	Highest Number of Days	*Median Number of Days	#Average Number of Days	Lowest Number of Days	Highest Number of Days	*Median Number of Days	#Average Number of Days	Lowest Number of Days	Highest Number of Days
9	12		36	32	32	6	89	N/A			

B. Processed Requests – Response Time for Perfected Requests in Which Information Was Granted

SIMPLE				COMPLEX				EXPEDITED PROCESSING			
*Median Number of Days	#Average Number of Days	Lowest Number of Days	Highest Number of Days	*Median Number of Days	#Average Number of Days	Lowest Number of Days	Highest Number of Days	*Median Number of Days	#Average Number of Days	Lowest Number of Days	Highest Number of Days
12	13	0	53	32	33	9	89	N/A			

C. Processed Requests – Response Time in Day Increments

Simple Requests

1-20 Days	21- 40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
62	13	1											

Complex Requests

1-20 Days	21- 40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
5	21	4	0	1									

Requests Granted Expedited Service

1-20 Days	21- 40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
N/A													

D. Pending Requests – All Pending Perfected Requests

Number Pending SIMPLE	*Median Number of Days	#Average Number of Days	Number Pending COMPLEX	*Median Number of Days	#Average Number of Days	Number Pending EXPEDITED PROCESSING	*Median Number of Days	#Average Number of Days
6	20	21	7	38	74	N/A		

E. Pending requests – Ten Oldest Pending Perfected Requests

	th Oldest	9 th	8 th	7 th	6 th	th	th	rd	nd	Oldest
Date	11-16-10	2-30-10	8-27-10	9-2-10	9-27-10 5	9-6-10 4	9-7-10 3	2		
Number of Days Pending	213	170	42	38	31	21	20			

VIII. REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

A. Requests for Expedited Processing

Number Granted	Number Denied	*Median Number of Days to Adjudicate	#Average Number of Days to Adjudicate	Number Adjudicated Within Ten Calendar Days
N/A				

B. Requests for Fee Waiver

Number Granted	Number Denied	*Median Number of Days to Adjudicate	#Average Number of Days to Adjudicate
1	0	5	5

5

IX. FOIA PERSONNEL AND COSTS

PERSONNEL			COSTS		
Number of “Full-Time FOIA Employees”	Number of “Equivalent Full-Time FOIA Employees”	Total Number of “Full-Time FOIA Staff” (The sum of Columns 1 & 2)	Processing Costs (At initial request and appeal levels)	Litigation-Related Costs	Total Costs
1	.5	1.5	6,742.24	154,720.24	154,720.24

X. FEES COLLECTED FOR PROCESSING

Total Amount of Fees Collected	Percentage of Total Costs
6,680.83	.043180

XI – Nothing Here

XII. BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. Backlogs of FOIA Requests and Administrative Appeals

Number of Backlogged Requests as of End of Fiscal Year	Number of Backlogged Appeals as of End of Fiscal Year

²B. Consultations on FOIA Requests – Received, Processed, and Pending Consultations

Number of Consultations Received from Other Agencies that Were <u>Pending</u> at Your Agency as of Start of the Fiscal Year	Number of Consultations <u>Received</u> from Other Agencies During the Fiscal Year	Number of Consultations Received from Other Agencies that Were <u>Processed</u> by Your Agency During the Fiscal Year	Number of Consultations Received from Other Agencies that Were <u>Pending</u> at Your Agency as of End of the Fiscal Year

0

0

0

0

C. Consultations on FOIA Requests – Ten Oldest Consultations Received from Other Agencies

	10 th Oldest	9 th	8 th	7 th	6 th	5 th	4 th	3 rd	2 nd	Oldest
Date					5	4	3	2		
Number of Days Pending										

D. Comparison of Number of Requests from Previous and Current Annual Report – Requests Received, Processed, and Backlogged

NUMBER OF REQUESTS RECEIVED		NUMBER OF REQUESTS PROCESSED	
Number Received During Fiscal Year from Last Year's	Number Received During Fiscal Year from Current	Number Processed During Fiscal Year from Last Year's	Number Processed During Fiscal Year from Current
Annual Report	Annual Report	Annual Report	Annual Report

92

110

89

107

Number of Backlogged Requests as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Requests as of End of the Fiscal Year from Current Annual Report
0	2

E. Comparison of Numbers of Administrative Appeals from Previous and Current Annual Report – Appeals Received, Processed, and

Backlogged

NUMBER OF APPEALS RECEIVED		NUMBER OF APPEALS PROCESSED	
Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
2	1	1	2

Number of Backlogged Appeals as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Appeals as of End of the Fiscal Year from Current Annual Report
3	2

F. Discussion of Other FOIA Activities (Optional)

The disposition of partial grants reflected in chart B. (1) are due to denial of third party information pertaining to privacy and investigative requests. RMA continues to process more privacy information regarding individual agricultural producers compared to Agency program information. Fraudulent farm practices in the program require complex compliance investigations and as a result generate requests pertaining to compliance cases which often have third party information needing redacting.

* = 1) enter the median number; 2) provide a separate electronic spreadsheet with the relevant numbers entered and the median calculated electronically

= 1) provide the average in the top portion of the box; 2) multiply the average days by the number of requests and enter the result in the bottom portion of the box.